

## CONSULTANCY JOB OPENING

*Issued on: 24<sup>th</sup> November 2016*

<b>ORGANIZATIONAL LOCATION:</b>	<b>Urban Economy Branch, UN-HABITAT</b>
<b>DUTY STATION:</b>	<b>Nairobi</b>
<b>FUNCTIONAL TITLE:</b>	<b>Consultant - Technical Adviser</b>
<b>DURATION:</b>	<b>6 months</b>
<b>CLOSING DATE:</b>	<b>9 December 2016</b>

### **BACKGROUND**

The United Nations Human Settlements Programme, UN-Habitat, is the UN agency for human settlements. It is mandated by the UN General Assembly to promote socially and environmentally sustainable towns and cities with the goal of providing adequate shelter for all. The Urban Economy Branch of UN-Habitat has the mandate to promote local capabilities of local governments to develop financial instruments to keep pace with the demands of rapid urbanization. The Urban Economy Branch has the mandate to promote plans and provide support for more efficient, socially inclusive, better integrated and connected cities that foster sustainable urban development.

Kenya is expected to become a predominately urbanized country by 2030 mainly due to rural-urban migration. The proposed Sustainable Urban Economic Development (SUED) Programme that will be launched by UKaid Department for International Development (DFID) aims to support inclusive, climate resilient and market-driven economic development in intermediate towns & cities in Kenya. Through the SUED Programme that is projected to be implemented in Kenya from 2016, UKaid seeks to intervene in Kenya's urban development through the SUED programme for the following reasons:

- Kenya is urbanising rapidly – 33% urban population in 2009; estimated 60% by 2030.
- Supporting well-managed urbanisation is critical to Kenya's growth path, contributing to:
  - Economic growth – through agglomeration effects
  - Creating jobs and incomes – off-farm employment
  - Generating climate-resilient livelihoods – reduce vulnerability to extreme weather shocks
- Devolution in Kenya provides a one-off chance to shape the local urban agenda now for future generations.

The SUED programme will operate in small and medium towns prioritizing County over national support. The programme will have five **Primary Outputs** that are delineated below:

1. Improved County Capacity to plan and deliver market driven urban economic planning;
2. County Level business environment reforms drafted in selected towns
3. Investment leveraged to finance and build climate resilient infrastructure in selected towns
4. Facilitation of selected value chains in selected towns
5. Knowledge management and dissemination

At **Outcome Level**, the programme seeks to realize Increased Growth and Employment in selected value chains that are climate resilient.

Finally, at **Impact Level**, SUED seeks Increased inclusive economic development in intermediate towns and cities in Kenya that is economically sustainable and resilient to climate change. This will be measured by the following Impact Indicators:

1. Increased and Sustainable Economic Growth
2. Job Creation and Poverty Reduction
3. Increased Climate Resilience

## **RESPONSIBILITIES**

Under the supervision of the Branch Coordinator, Urban Economy and Finance Branch, the consultant will be responsible for the following **tasks** and **outputs**:

1. Undertake background research and analysis in preparation for the development of the SUED Programme Proposal; (to commence as soon as SUED Request for Proposal (RFP) is announced by DFID and report back to the Branch Coordinator)
2. Research the Business Case of the SUED Programme when it is publicly shared by DFID and provide a technical summary of the same with a special focus on the realization of the targeted Job Creation and Poverty Reduction Impact Indicators; (to commence as soon as SUED RFP is announced by DFID and report back to Branch Coordinator)
3. Undertake a preliminary engagement with at least two county government focal officials to share the objectives of the SUED programme and sample county government interest to engage with UN-Habitat in the SUED Programme as well as explore possible ways county government support could be leveraged to strengthen the UN-Habitat Proposal. The consultant will prepare a report on the findings of the same; (to commence as soon as SUED RFP is announced by DFID and report back to the Branch Coordinator)
4. Provide technical input and writing support to the UN-Habitat SUED Proposal (in close liaison with Consortium partners) when required and as directed by the Branch Coordinator, Urban Economy and Finance Branch. (on-going)
5. Identify and find opportunities with other projects either in Kenya or in Africa and prepare proposals to bid. This in coordination with Branch Coordinator. (on-going)

## **COMPETENCIES**

1. Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately.
2. Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise.

3. **Planning & Organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work.
4. **Accountability:** Takes ownership of all responsibilities and honours commitments; delivers outputs for which one has responsibility within prescribed time, cost and quality standards.

### **EDUCATION**

A Bachelor's Degree in Law, Economics, Development, Public Policy, and Human Rights or related. An Advanced university degree (Masters or related) will be an added advantage

### **WORK EXPERIENCE**

The consultant should have the following work experiences:

1. At least five years of professional experience in the implementation of technical cooperation activities in the field of SME Development, Employment, Local Economic Development
2. Experience in working in the areas of climate resilient development will be an advantage
3. Experience in working for a UN Agency or other International Organization will be an added advantage
4. Experience in the development of programme/project proposals
5. Experience in key donor engagement (including relating with or reporting to key donors to Kenya i.e. UKaid-Dfid; Sida; Norad; USaid; Irish Aid; Danida; Afd and the World Bank)
6. Excellent knowledge of technical cooperation principles, concepts and techniques.

### **LANGUAGE SKILLS**

English and French are the working languages of the United Nations Secretariat. For this consultancy, fluency in oral and written English is required.

### **REMUNERATION**

Payments will be based on deliverables over the consultancy period. There are set remuneration rates for consultancies. The rate is determined by functions performed and experience of the consultant. The fees will be paid as per agreement.

Applications should include:

- Cover memo or motivation letter (maximum 1 page)
- Summary CV (maximum 2 pages), indicating the following information:
  1. Educational Background (incl. dates)
  2. Professional Experience (assignments, tasks, achievements, duration by years/ months)
  3. Other Experience and Expertise (e.g. Internships/ voluntary work, etc.)
  4. Expertise and preferences regarding location of potential assignments
  5. Expectations regarding remuneration
- UN Personal History Form (please use the United Nations standard personal history form available upon request or via: <http://www.unhabitat.org/content.asp?typeid=24&catid=435&id=3867>)
- Proof of relevant work (at least two)

Please be advised that since April 15th 2010, applicants for consultancies must be part of the UN-HABITAT e-Roster in order for their application to be considered. You can reach the e-Roster through the following link: <http://e-roster.unhabitat.org>

All applications should be submitted to:

**Ms. Joyce David**

**UN-HABITAT**

**P.O. Box 30030, 00100 Nairobi, Kenya**

**Email: [Joyce.David@unhabitat.org](mailto:Joyce.David@unhabitat.org)**

**Deadline for applications: 9 December 2016**

*UN-Habitat does not charge a fee at any stage of the recruitment process. If you have any questions concerning persons or companies claiming to be recruiting on behalf of these offices and requesting the payment of a fee, please contact: [recruitment@unon.org](mailto:recruitment@unon.org)*