

CONSULTANCY JOB OPENING

Issued on: 14th August 2016

ORGANIZATIONAL LOCATION:	Urban Economy Branch, UN-HABITAT
DUTY STATION:	Nairobi
FUNCTIONAL TITLE:	Consultant on Municipal and Sustainable Finance
DURATION:	5 months
CLOSING DATE:	20th August 2016

BACKGROUND

The United Nations Human Settlements Programme, UN- HABITAT, is mandated by the UN General Assembly to promote socially and environmentally sustainable towns and cities with the goal of providing adequate shelter for all. It has a specific mandate on promoting urban strategies and policies that strengthen the capacity of cities to become drivers of economic development.

UN-Habitat, through the Urban Economy and Finance Branch, has broad experience developing research and advising policy through publication of documents in which special attention is paid to the formulation and implementation of urban strategies and policies that will enhance municipal finance and tax revenue, as well as contribute to the creation of jobs that will improve the livelihoods of all, and which lead to the economic empowerment of youth and women in particular.

The objective of the research and publications is to strengthen the knowhow of UN-Habitat in economic and financial matters that could make the human settlements sustainable and that they contribute to each country development, taking in consideration the determining role that urban settlements play on country economic results. Results expected from the project are an increased capacity of the branch to initiate and manage projects that could derive on a consolidation of UN-Habitat as a determinant player on the advisory and project development in subjects related to economy and finance for the cities all around the world.

RESPONSIBILITIES

Under the supervision of the Branch Coordinator, Urban Economy and Finance Branch, the consultant will be responsible for the following **tasks** and **outputs**:

1. Carry out research for the branch on publication documents being prepared
2. Develop a financial scheme for the Clima sin Riesgo project (UEB in partnership with University College of London), to upgrade and create resilient housing for inhabitants in slums in Lima, Peru.
3. Strengthen the development of the building cost tool.
4. Strengthen the concept of the three pronged approach from an economical background, developing models and frameworks that result on a better understanding of the concept;
5. Develop content regarding urban economy and metropolitan finance for Habitat III, taking place in Quito, Ecuador October of 2016.
6. Assist on missions in places different from the duty station to evaluate and assess projects developed by UN Habitat regarding economy and finance.

7. Establish long term relationships with different institutions and stakeholders for it to result on a stronger position from UN-Habitat as an advisory institution for urban agendas.
8. Perform other duties as requested by the supervisor.

COMPETENCIES

1. Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately.
2. Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise.
3. Planning & Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work.
4. Accountability: Takes ownership of all responsibilities and honours commitments; delivers outputs for which one has responsibility within prescribed time, cost and quality standards.

EDUCATION

Minimum Bachelor's degree in Economics and a Masters in Economics with a major in finance, statistics, or related field. Additional studies in finance will be an added advantage.

WORK EXPERIENCE

The consultant should have the following work experiences:

1. Minimum of two years and a half working in finance, finance and strategic consulting at the private and public sector in developing countries
2. Experience with previous consultancies and procedures with UN will be an added advantage
3. Experience in academic research, mainly focused on economics
4. Experience in communication and public relation activities
5. Experience in the analysis of industries and macro level contexts

LANGUAGE SKILLS

English and French are the working languages of the United Nations Secretariat. For this consultancy, fluency in oral and written English and Spanish is required.

REMUNERATION

Payments will be based on deliverables over the consultancy period. There are set remuneration rates for consultancies. The rate is determined by functions performed and experience of the consultant. The fees will be paid as per agreement.

Applications should include:

- Cover memo or motivation letter (maximum 1 page)
- Summary CV (maximum 2 pages), indicating the following information:
 1. Educational Background (incl. dates)
 2. Professional Experience (assignments, tasks, achievements, duration by years/ months)
 3. Other Experience and Expertise (e.g. Internships/ voluntary work, etc.)
 4. Expertise and preferences regarding location of potential assignments
 5. Expectations regarding remuneration
- UN Personal History Form (please use the United Nations standard personal history form available upon request or via: <http://www.unhabitat.org/content.asp?typeid=24&catid=435&id=3867>)
- Proof of relevant work (at least two)

Please be advised that since April 15th 2010, applicants for consultancies must be part of the UN-HABITAT e-Roster in order for their application to be considered. You can reach the e-Roster through the following link: <http://e-roster.unhabitat.org>

All applications should be submitted to:

Ms. Joyce David

UN-HABITAT

P.O. Box 30030, 00100 Nairobi, Kenya

Email: Joyce.David@unhabitat.org

Deadline for applications: **20th August 2016**

UN-Habitat does not charge a fee at any stage of the recruitment process. If you have any questions concerning persons or companies claiming to be recruiting on behalf of these offices and requesting the payment of a fee, please contact: recruitment@unon.org