

CONSULTANT VACANCY ANNOUNCEMENT

Issued on: ~~_____~~ **2017: 15**
March 2017

ORGANIZATIONAL LOCATION:	UN-Habitat/UNOPS
DUTY STATION:	Nairobi, Kenya
SECTION/UNIT	Land and Global Land Tool Network Unit
FUNCTIONAL TITLE:	Land Administration Specialist (ICA Level 2)
DURATION	Nine (9) Months (with possible extension)
CLOSING DATE	<u>29 March 2017</u>

BACKGROUND

The Land and GLTN Unit, located within the Urban Legislation, Land and Governance (ULLG) Branch of UN-Habitat, has the mandate to develop, test and disseminate pro-poor and gender responsive approaches in regard to rural and urban land development, innovative tenures, affordable land management/administration systems, and land related regulatory/legal frameworks and tools. Land tools provide a resource for enabling action. While there has been extensive global discussion around land policies that work for the poor, there has been insufficient attention paid to the development of methods for developing and implementing these pro-poor and gender responsive land policies. Consequently what are required are land tools that are affordable and accessible for all sections of the population in countries around the world. This is essential for creating societies with sustainable, equal access and use of land. Work has already started on these approaches, both for developing and post-conflict societies. Incremental expansion of this work over time, as capacity is developed, will take place through the Global Land Tool Network (GLTN), the Secretariat of which is located at UN-Habitat (see www.glt.net)

Under the on-going GLTN Phase II Programme implementation there is an increasing demand and commitment to adopt and implement GLTN tools at country level. This campaign advocates for change where Member States and other land stakeholders are assisted to introduce innovations which strengthen tenure security for the majority of people, especially the poor, women and vulnerable groups. It supports the actualization of the continuum of land rights concept, enlists inclusive approaches advocated in participatory enumeration, and highlights the gender responsiveness in land management and administration.

RESPONSIBILITIES

The specific objective of this consultancy is to provide substantive support in the implementation of GLTN country strategies and support development and testing/implementation of pro-poor

and gender responsive land tools. The consultant will focus on the refinements of existing tools on land Administration to support land reforms and instil Fit for Purpose approaches, to include: Participatory and Inclusive Land Readjustment (PILaR), valuation of unregistered lands, land-based financing tools, Cost of Financing Land Administration Services (CoFLAS); Social Tenure Domain Model and participatory enumerations, land use planning, pro-poor land recordation, gender and to provide broader support for Knowledge Management, Capacity Development and sharing relevant innovations.

Under the overall supervision of the Unit Leader of Land and GLTN Unit in the Urban Legislation, Land and Governance Branch of UN-Habitat, in collaboration with GLTN Secretariat, especially the country engagement teams, GLTN Partners, the consultant will perform the following tasks:

Functional Responsibilities:

- Providing lead and/or support, on behalf of GLTN Secretariat, in the development, testing and refinement of priority pro-poor and gender responsive land tools and approaches.
- Providing substantive support in the development, refinement and piloting of tools including reviewing of draft documents, framework and strategies and contributing in learning events, dialogues and Expert Group Meetings.
- Providing lead/or support tools implementation in GLTN priority countries where relevant tools are being implemented.
- Providing technical support on research, documentation and publication on countries tool implementation, highlighting country level innovations and key outcomes.
- Providing lead and/or support in developing and strengthening partnerships and communication around the use and application of GLTN tools, frameworks and approaches with the framework of the continuum of land rights approach and Fit for Purpose Land Administration.
- Providing lead/or support in documenting field experiences, partnerships and programme delivery including lessons learned and emerging outcomes or impacts.
- Contributing towards the over-seeing of partnership agreements and contracted consultants relevant to the development of large scale land tools, programme delivery at country level and to a broader support on capacity development, partnership building and knowledge management.
- Providing technical support to various countries' land reforms by reviewing and advising on land policies and legal frameworks, partnership building, capacity development to instil inclusive, pro-poor, gender responsive fit for purpose approaches.
- Providing and contributing to other tools development and implementation, country level engagements, global and regional initiatives, and programme development, monitoring and evaluation and capacity development.
- Participating in missions, including provision of mission synthesis to stakeholders for record and for follow-up where necessary.

- Contribute to GLTN strategic activities/conception for innovations on tool development and engagement on land administration issues.
- Contribute to programme development and resource mobilization efforts related to land administration work at global, regional and country level in collaboration with partners.
- Perform other relevant duties as required.

COMPETENCIES:

Professionalism: Knowledge and understanding of theories, concepts and approaches relevant to land administration, land information and land tenure particularly in developing countries. Ability to identify issues, analyse and participate in the resolution of issues/problems. Conceptual analytical and evaluative skills to conduct independent research and analysis, including familiarity with and experience in the use of various research sources, including electronic sources on the internet, intranet and other databases. Ability to apply judgment in the context of assignments given, plan own work and manage conflicting priorities. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Planning & Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

EDUCATION:

Advanced university degree (Master's degree or equivalent) in a field deemed relevant to the subject areas covered by these Terms of Reference such as Land Administration, Land Information, Geomatics, or other geospatial sciences relevant to land tenure and administration approaches. A first level university degree in combination with relevant experience may be accepted in lieu of the advanced university degree.

WORK EXPERIENCE:

- A minimum of five (5) years of progressive experience in land administration and/or land-related programmes; At least 2 years of similar experience at the international level is required.
- Proven experience in land reforms and land administration projects including on programme preparation, design and implementation is required.
- Knowledge of the land sector in regard to both urban and rural contexts and also land sector issues at global, regional and country level particularly in relation with existing global/regional framework (e.g. SDGs) is an advantage.
- Knowledge and experience in multi-stakeholder consultations, coordination, dialogues and expert group meetings.
- Previous experience in working with United Nations and other international organizations is preferred.
- Team working ability and flexibility;

LANGUAGE SKILLS

Fluency in English (both oral and written) is required; knowledge of the other UN languages is an added advantage.

OTHERS

- Willingness to travel on missions
- Ability to work under pressure and in multi-cultural environment.

REMUNERATION:

Payments will be based on deliverables over the consultancy period. There are set remuneration rates for consultancies. The rate is determined by functions performed and experience of the consultant. The fees will be paid in installments upon completion and acceptance of the outputs.

Applications should include:

- Cover memo (maximum 1 page)
- CV in the PHP format, accessible through the INSPIRA website (inspira.un.org) Please note, if using INSPIRA for the first time, you need to register in order to activate your account, which will allow you to log in and create a personal History Profile.
- The PHP should be attached to the application as a PDF file.
- Summary CV (maximum 2 pages), indicating the following information:
 1. Educational Background (incl. dates)
 2. Professional Experience (assignments, tasks, achievements, duration by years/ months)
 3. Other Experience and Expertise (e.g. Internships/ voluntary work, etc.)
 4. Expertise and preferences regarding location of potential assignments
 5. Expectations regarding remuneration

All applications should be submitted to:

Ms. Josephine Ruria

UN-HABITAT

P.O. Box 30030, 00100 Nairobi, Kenya

Email: Josephine.Ruria@unhabitat.org

and copy

danilo.antonio@unhabitat.org

Please indicate “Application for Land Administration Specialist” on the subject line

Deadline for applications: **29 March 2017**_____

UN-HABITAT does not charge a fee at any stage of the recruitment process. If you have any questions concerning persons or companies claiming to be recruiting on behalf of these offices and requesting the payment of a fee, please contact: recruitment@unon.org