TERMS OF REFERENCE FOR CONSULTANCY

Project Title: Korogocho Slum Upgrading Programme
Functional designation: Human Settlements Advisor (consultant)
Executing Units: Regional Office for Africa and the Arab States and Water Sanitation and Infrastructure Branch
Type of Contract: SSA
Duration of Assignment: 4 months over 6 months
Duty station: Nairobi
Starting Date: As soon as possible
Deadline for applications: 10 October 2008

A. Background

The Korogocho slum is the fourth largest informal settlement in Nairobi. It is located in the Kasarani Division, in eastern Nairobi, approximately 11 km from the central business district. It is estimated to house between 100,000 and 120,000 people on 1.5 square kilometres of land owned by the Government of Kenya. Conditions in Korogocho are of typical slum settlements in Kenya; it has a large poor population with no access to minimum services, living largely in structures made out of temporary or recycled building materials. There is no proper sanitation and waste management. Water reticulation is limited and the road network inadequate.

The Korogocho Upgrading Programme is a joint initiative of the Government of Kenya, Government of Italy and UN-HABITAT. The Korogocho Slum Upgrading Programme seeks to upgrade Korogocho Slum in order to improve the living and working conditions of residents. This will be achieved through coordinated support to the community to provide the residents of Korogocho with security of tenure through an appropriate land tenure system and to prepare and implement improvements of the physical, economic and social living conditions of the Korogocho communities. The implementation of improvements and provision of services will be through a consultative process involving all key stakeholders. Essentially it will combine technical assistance, community mobilisation and organisation, as well as capital investment and ensure partnerships between the community, the government and the private sector. The long-term goal of the programme is to improve the quality of the living environment of the people and enhance their socio-economic welfare through participatory planning and management of the upgrading process in line with the Millennium Development Goals.

The scope of the project activities in Korogocho involves activities singled out in key thematic areas which form a holistic, sustainable and integrated strategy. These key thematic areas are the physical (land, housing, planning and infrastructure), social (health, education, recreation, vulnerable groups, safety and security), economic (employment and income generation), and institutional which involve capacity building of partners involved. The last thematic area is environment which looks at the solid waste disposal and overall waste management.

The objectives of the programme are the following;

- To have detailed appreciation of Korogocho
- To prepare an advisory physical plan for Korogocho
- To build capacity of various actors/institutions
- To prepare sustainable integrated plan for Upgrading Korogocho
- To provide security of tenure to the residents of Korogocho
- To implement concrete improvements to assure visible impact

B. Implementation Strategy

The main strategy of the initiative is to work with and through existing institutions at the local and national levels, thereby ensuring ownership of the process and sustainability, transferring knowledge, building capacity, and developing local resources.

In this regard, a Steering Committee has been established to oversee the programme implementation. This Committee is established by the Ministry of Local Government to give guidance on the upgrading programme; to receive reports on the upgrading programme for approval; to make appropriate interventions to ensure that programme activities are on course and to monitor utilization of funds. The Steering Committee has members from all key stakeholder entities: the Government of Kenya, the Government of Italy, Communities and UN-HABITAT.

In addition, a Technical Committee has been established to lead the technical level planning and implementation of the programme. As with the Steering Committee, the Technical Committee has representatives of all key stakeholders.

C. UN-HABITAT Project Management Arrangements

Within the framework of UN-HABITAT’s Medium Term Strategic and Institutional Plan (MTSIP) and the enhanced normative and operating framework (ENOF), the project management arrangements aim at facilitating strong internal coordination and involvement of various departments of the Agency, namely Regional Office for Africa and the Arab States (ROAAS), Water Sanitation and Infrastructure Branch (WSIB), Shelter Branch and the Office of the Executive Director. All these entities are part of the recently established UN-HABITAT Management Team.

The UN-HABITAT Management Team, under the Chairmanship of the Director of the Regional Office for Africa and the Arab States (ROAAS), will ensure that all UN-HABITAT branches are participating in the project management and making their respective contributions to the process. These inputs include donor liaison, liaison with the Government of Kenya, technical advice and management, linkages with KENSUP and operational backstopping, among others.

In addition, UN-HABITAT will deploy an international Chief Technical Adviser (CTA) to undertake the responsibility of full time project management of the UN-HABITAT component of the programme. In the meantime and in order to start the programme activities, UN-HABITAT will recruit a short-term consultant to be the liaison between UN-HABITAT, the Ministry for Local Government and the community.

D. The purpose of the this assignment

The purpose of the assignment is to provide designated planning and management support to the UN-HABITAT Management Team and to work closely with the Government of Kenya, as well as all participating stakeholders, towards achieving the objectives of the programme in a sustainable manner. All such work will be undertaken under the general framework of UN-HABITAT’s mandate, the HABITAT Agenda, and the Millennium Development Goals.
E. Tasks and scope of work

Under the guidance of the Director of the Regional Office for Africa and the Arab States (ROAAS) and the UN-HABITAT Management Team, the Human Settlements Advisor shall, in cooperation with the Government and other stakeholders when applicable, be responsible for the following tasks:

1. Strengthen partnership and coordination with the Government of Kenya and other stakeholders within the context of the Korogocho Programme implementation;
2. Undertake close consultations with the Government in an effort to finalise the formal agreement and funding arrangements for the programme implementation;
3. Represent UN-HABITAT in Technical Committee Meetings, as well as in other respective consultations with the Government and other stakeholders, as agreed upon with the UN-HABITAT Management Team;
4. Undertake regular consultations with the UN-HABITAT Management Team on the programme progress and related issues, and provide timely updates as requested by the UN-HABITAT Management Team;
5. Provide strategic and technical advice to the Ministries and stakeholders on matters related to slum upgrading, stakeholder participation, sustainable settlements upgrade and development, urban planning and management, HLP (housing, land and property) issues, water and sanitation, waste management, circulation and improvement of living conditions;
6. Lead the development of the UN-HABITAT’s Operational Plan for the first year of operations, including – inter alia – elements of community sensitization, youth related programmes, capacity building of governmental staff members in urban management sector including urban planning and financial management at municipality level. Water, sanitation and waste management, for example, can be considered as demonstration projects in the field.
7. Provide leadership to the launch and implementation of the Operational Plan, in close collaboration with the UN-HABITAT Management Team;
8. Ensure close coordination with the Government, the key stakeholders and UN-HABITAT Management Team throughout the programme implementation;
9. Explore opportunities for UN-HABITAT to utilise its normative strengths and added-value during the programme planning and implementation (guidelines, tools, lessons learnt, etc);
10. Ensure substantive briefing, introductions and hand-over to the Chief Technical Adviser, including detailed progress and end-of-the-assignment reports.
11. Contribute to any other tasks in support of UN-HABITAT’s interventions in Korogocho which are in line with the candidate’s experience.

F. Required Background

– A PhD (preferable) or at least Master’s degree in urban and/or regional planning, engineering or economics, architecture and related built environment sciences.
– 10 years of practical experience with slum upgrading, urban planning and management and governance
– Experience with strategic planning processes at the local level
– Experience in interacting with a range of local, national and international partners
– Good oral and written communication skills
– Familiarity with UN-HABITAT approaches and strategies for slum upgrading, participatory planning and good urban governance
– Proficiency in spoken and written English

G. Application and Deadline

Interested consultants should send applications by e-mail to the address specified below up until 8th October 2008. Applications need to include CV in the United Nations standard form (Personal History Form P11). Please note that applications received after the deadline will not be considered.
**H. Contact information**

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