The United Nations Human Settlements Programme (UN-Habitat) presents its compliments to the Permanent and Observer Missions to UN-Habitat and has the honour on behalf of H.E. Mr. Fernando Coimbra, Chair of the Committee of Permanent Representatives (CPR), to refer to its Note Verbale No. UNH-SGC-O-180463 of 25 October 2018 and to forward the attached background documents pertaining to the Provisional Agenda for the 71st Regular Meeting of the CPR, which will be held on 06 December 2018 from 9:00 a.m. in Conference Room 1 at the United Nations Office at Nairobi.

The Provisional Agenda to which the background documents relate are as follows:

**Item 1.** Provisional Agenda. (HSP/CPR/71/1)

**Item 2.** Adoption of the draft minutes of the 70th regular meeting of the CPR. (HSP/CPR/71/L.1)

**Item 3.** Adoption of the CPR Work Schedule for 2019. (HSP/CPR/71/3)

**Item 4.** Executive Director’s Briefing to the CPR. (HSP/CPR/71/4)

**Item 5.** Quarterly Report on the Financial Status of UN-Habitat. (HSP/CPR/71/5)


**Item 6.** Thematic / Country Presentation. (HSP/CPR/71/6)

**Item 7.** Report on the status of implementation of the New Urban Agenda. (HSP/CPR/71/7)

**Item 8.** Update on the Preparations for the 27th Session of the Governing Council.

**Item 9.** Approval of the title of the special theme of GC27.

**Item 10.** Proposed Draft Strategic Plan 2020-2025.

**Item 11.** Proposed Annual Budget 2020. (HSP/CPR/71/11)

**Item 12.** Report on the work of the Subcommittees. (HSP/CPR/71/12)

**Item 13.** Report of the work of the Working Group on Programme and Budget.

**Item 14.** Any Other Matters.

UN-Habitat wishes to inform that with respect to Items 8, 9 and 10 of the Provisional Agenda, there are no background documents at the moment. This is because: 

a. Item 8 will be an oral presentation by the Executive Director in light of the ongoing discussions on the governance reform of UN-Habitat which may affect the twenty-seventh session of the Governing Council.

b. on item 9, the Subcommittee will hold its meeting on 30 November 2018 to continue discussions on the theme for the Governing Council and subsequent to which an updated version of the theme paper will be disseminated to Member States before the CPR.

c. on Item 10, the Subcommittee will meet on 29 November and 3 December 2018, to continue discussions on the Proposed Zero Draft Strategic Plan 2020, after which the document with any additional input will be transmitted to Member States prior to the CPR.
Soft copies of the above-mentioned documents will be made available at the Committee of Permanent Representatives (CPR) Extranet (www.unhabitat.org/cpr). In addition, UN-Habitat would be grateful if the member States could bring their own copies in light of the Paper-smart Initiative by the United Nations General Assembly.

The United Nations Human Settlements Programme avails itself of this opportunity to renew to the Permanent and Observer Missions to UN-Habitat the assurance of its highest consideration.

22 November 2018

Permanent and Observer Missions to UN-Habitat
NAIROBI