



# Journal

Twenty-second session of the Governing Council  
Nairobi, 30 March–3 April 2009

No. 3/2009 \*

Wednesday, 1 April 2009

## Programme of meetings

Wednesday, 1 April 2009

8.30–9.20 a.m. **Third meeting of the Bureau** room CE 112

Chaired by the President of the Council

9.30 a.m.–12.30 p.m. **Dialogue** (conference room 2)

Dialogue among Governments and other Habitat Agenda partners on the special theme of the twenty-second session of the Governing Council of UN-Habitat: “Promoting affordable housing finance systems in an urbanizing world in the face of the global financial crisis and climate change,” **panel 1: agenda item 6**

**Drafting committee** (conference room 1)

**Consultations on draft resolutions**

**HSP/GC/22/L.3** Guidelines on access to basic services for all

**HSP/GC/22/L.4** South-South cooperation in human settlements

12.30 p.m.–2.45 p.m. **Adjournment**

1–1.30 p.m. **Press conference** (press centre)

The moderators of the dialogue will discuss their findings with the press

Key speakers: Ms. Anna Tibaijuka: Executive Director, UN-Habitat

Ms. Christine Platt: President of the Commonwealth Association of Planners

Ms. Irene Vance: CGAP Housing Finance Team, Washington D.C..

2.30–5.30 p.m. **Dialogue** (conference room 2)

Dialogue among Governments and other Habitat Agenda partners on the special theme of the twenty-second session of the Governing Council of UN-Habitat: “Promoting affordable housing finance systems in an urbanizing world in the face of the global financial crisis and climate change”, **panel 2: agenda item 6**

3–6 p.m. **Drafting committee** (conference room 1)

Consultations on draft resolutions

## Caucus meetings

Monday, 30 March–Friday, 3 April 2009

- 8–9 a.m.                    **Youth caucus** (conference room 6)
- 
- Civil society organizations caucus** (conference room 11)
- 
- Women’s caucus** (conference room 7)
- 

## Parallel events

Wednesday, 1 April 2009

- 10 a.m.–noon.            **Global Parliamentarians on Habitat meeting** (conference room 14)
- The Global Parliamentarians on Habitat will discuss policy framework and direction.
- 
- 12.30–2.30 p.m.        **Latin America and the Caribbean toward social cohesion and citizen security policies**  
(conference room 14)
- The event participants will discuss the road map for strengthening and establishing the Safer Cities Programme in Latin America and the Caribbean in the run-up to the fifth session of the World Urban Forum. It will also feature presentations on the guide for local governments in Latin America: “Local Prevention Guide Towards Social Cohesion and Citizen Security Policies” (Alberto Hurtado University, Santiago, Chile, and UN-Habitat Safer Cities Programme).
- 
- 1–2 p.m.                    **Online Access to Research in the Environment initiative** (conference room 13)
- Presentation on Online Access to Research in the Environment (OARE), a consortium coordinated by the United Nations Environment Programme (UNEP), Yale University and other leading publishers to gain free access to scientific journals on environment. Mr. Mohamed Atani, OARE Technical Officer, will give a presentation to ministers and their representatives on the OARE database.
- 
- 1–3 p.m.                    **Global Land Tool Network (GLTN) partnership on developing and testing gender criteria in large-scale tool assessment** (conference room 10)
- The event will present the recently completed GLTN gender evaluation criteria framework, including the launch of a new brochure containing the instrument (evaluation questions, indicators and possible sources of information). It will share the next planned steps for piloting the criteria in Nepal (as part of land reform) and Brazil (in the application of an urban policy statute) to rural areas. Presentations are to be made by Lumanti Support Group for Shelter and Espacio Feminista (Feminist Space), among others.
- 
- UrbanInfo: statistical and spatial monitoring of slums** (conference room 12)
- The event will focus on the use of the urban information database system as a tool for producing better data at the national and international level on a scale and in a time frame that are relevant to policy makers.
- 
- 2–5.30 p.m.              **Global Parliamentarians on Habitat meeting** (conference room 14)
- Global Parliamentarians on Habitat will discuss policy framework and direction.
- 
- 6.15–8.30 p.m.         **Government of Indonesia reception to celebrate the third Asia-Pacific Ministerial Conference on Housing and Urban Development** (United Nations Recreation Centre)
- The reception is intended to introduce the city of Solo, located in central Java province, Indonesia, as the host of the third Asia-Pacific Ministerial Conference on Housing and Urban Development, which is to be held in May 2010. The Minister of State for Public Housing of Indonesia invites ministers and their delegations from the Asia-Pacific countries, the UN-Habitat secretariat, UNEP, international organizations and other respected invitees to attend the evening reception. Guests will be entertained by a cultural performance group from Solo and will sample Indonesian cuisine.
-

---

6.15–7.15 p.m. **Progress report: implementation of the policy on human settlements in crisis**  
(conference room 7)

In accordance with section 3.4, paragraph (i), of the UN-Habitat Strategic Policy on Human Settlements in Crisis, the Disaster, Post-Conflict and Safety Section will provide a briefing to members of the Governing Council and the Committee of Permanent Representatives on information derived from monitoring the work of UN-Habitat in implementing the policy on human settlements in crisis. The briefing will be informal and will consist of a short presentation on achievements and challenges, followed by a 30-minute question-and-answer session.

---

**Thursday, 2 April 2009**

1– 3 p.m. **Implementing UN-Habitat country programmes** (conference room 1)

During 2008, UN-Habitat prepared 25 country programmes, in close cooperation with national Governments and United Nations country teams, under the umbrella of MTSIP. The event will present the methodology and content of these country programmes and discuss their implementation. Chaired by Mr. Daniel Biau, Director, Regional and Technical Cooperation Division, the event will involve UN-Habitat regional directors and high-level representatives of countries in which these new programming activities are taking place.

---

**Microfinance for water and sanitation: a new approach** (conference room 3)

This round-table discussion on microfinance for water and sanitation will involve presentations by invited experts, including from the National Housing Bank, India, and UN-Habitat. The focus of discussion will be on experience in India and elsewhere in Asia.

---

**Rights-based approach to housing and its implications for UN-Habitat** (conference room 12)

This event will feature information on the status and progress of two interlinked activities of UN-Habitat: the United Nations Housing Rights Programme (UNHRP) and the Advisory Group on Forced Evictions (AGFE). It is hoped that it will launch a broad discussion with partners and Governing Council participants about the future of UNHRP and AGFE, both internally and externally. A keynote presentation by an AGFE member who has been working with several United Nations agencies on the rights-based approach to development, Mr. Urban Jonsson, will illustrate the implications of this fundamental approach of UNHRP and AGFE for the programmes of UN-Habitat in the era of MTSIP.

---

**Shack Dwellers International** (conference room 13)

Shack Dwellers International to have a discussion with Southern African Development Community (SADC) ministers of housing (Malawi, South Africa, Uganda, United Republic of Tanzania, Zambia and Zimbabwe). The meeting will focus on the launch of the International Urban Poor Fund, and also on specific country programmes.

---

**UN-Habitat youth campaign: “Targeting young people on climate change, governance and culture”** (conference room 9)

The event engages young people from urban communities in order to provide them with a platform to express their ideas, concerns and solutions on climate change issues and urban governance through various organizational methods using the arts and culture as catalysts.

---

**“Youth Slam Off” poetry event on sustainable urbanization** (main roundabout lobby area)

Presentation of youth-led practices and models through music and the arts by young people from informal settlements

---

1.30–2.30 p.m. **Experimental reimbursable seeding operations (ERSO) and other innovative mechanisms signing ceremony** (room M-310)

Signing of ERSO agreements between UN-Habitat and local partners for projects in Bangladesh, Kenya, Nepal, Peru and the United Republic of Tanzania

---

6–8.30 p.m.	<b>Highlighting urban youth empowerment best practices and models</b> (conference room 1)
	Urban youth empowerment best practices and models will be featured and linked to the Opportunities Fund on Urban Youth-led Development. Please note that a reception will follow, from 8.30 to 9.30 p.m.
6.30–8.30 p.m.	<b>Shelter profiles and the provision of affordable housing</b> (conference room 7)
	This event is a follow-up to the network event organized during the fourth session of the World Urban Forum and focuses on the provision of affordable housing. It is organized by the National State Secretary of Housing of the Ministry of Cities of Brazil in cooperation with the Housing Policy Section of UN-Habitat, Meeting of Ministers and High-level Authorities of the Housing and Urban Development Sector in Latin America and the Caribbean (MINURVI) the Ministry of Housing of South Africa, the Mexican National Housing Council (CONVAVI) and the Ministry of Housing of the Netherlands. The goal is to take a further step in the discussion and to establish a link with one of the MTSIP focus area 3 programmes focusing on shelter profiles and the assessment of housing sector performance in different countries, with the aim of producing a global housing agenda document.

## Summary of meetings held on Tuesday, 31 March 2009

### High-level segment meeting, 9.30 a.m.–12.30 p.m.

The general discussion in the high-level segment continued with statements from the Republic of Korea, Uganda, South Africa, Sri Lanka, Namibia, Eritrea, Liberia, Palestine, Malawi, India, Norway, and Morocco. The high-level segment then adjourned to reconvene at 3 p.m.

### High-level Segment meeting, 3–6 p.m.

The general discussion in the high-level segment continued with statements from the Democratic Republic of the Congo, United Republic of Tanzania, Israel, Zambia, Central African Republic and Bangladesh.

A statement was also made by the Federal Republic of Nigeria on behalf of the African Ministerial Conference of Housing and Urban Development (AMCHUD).

The Huairou Commission also made a statement.

### Committee of the Whole

The Committee of the Whole, chaired by Mr. Franz B. Marré, Head of Department of the German Federal Ministry of Economic Cooperation and Development and vice-president of the twenty-second session of the Governing Council, completed its deliberations on **agenda item 7**: “Work programme of the United Nations Human Settlements Programme and budget of the United Nations Habitat and Human Settlements Foundation for the biennium 2010–2011”. The Committee adjourned at 11 a.m. and is scheduled to reconvene on Thursday, 2 April 2009, at 9.30 a.m. in conference room 2 to consider **agenda item 8**: “Provisional agenda and other arrangements for the twenty-third session of the Governing Council”.

### Drafting committee

The drafting committee commenced its work and held one informal session in the morning and one in the afternoon. During these two sessions, agreement was reached on draft resolution HSP/GC/21/L.1 “Proposed work programme and budget of the United Nations Human settlements programme for 2010-2011”, and draft resolution HSP/GC/22/L.2 “World Urban Forum”. Draft resolution HSP/GC/22/L.4 “South-South cooperation in human settlements” has only one paragraph of bracketed text remaining.

## Parallel events

A meeting was held to finalize preparations for the dialogue of the twenty-second session of the Governing Council, which will focus on affordable housing finance systems. This dialogue will take place today, 1 April, in conference room 2, starting at 9 a.m.

UN-Habitat hosted a special lunch event at the United Nations Recreation Centre with the purpose of exploring the concept of youth-led development and encouraging cooperation among development practitioners with an interest in investing in young people as agents of sustainable urbanization. The event, attended by the Executive Director, Ms. Tibaijuka, also provided suggestions for the operation of the newly established Opportunities Fund for Urban Youth-led Development. The event was attended by representatives of government delegations, United Nations organizations, civil society organizations, private sector and the UN-Habitat Youth Advisory Board.

A side event on “Achieving land and housing for all by 2013” was attended by over 110 participants — double the number expected by the organizers. Chaired by Ms. Agnes Kalibbala from Uganda and opened by Ms. Inga Björk-Klevby, Deputy Executive Director of UN-Habitat, the event started with a presentation of the strategy paper of the focus area by the Shelter Branch. Representatives of Brazil, Mali, Norway, Kenya and the Russian Federation provided feedback on the strategy. Ms. Lindgren of the Ministry of Local Government and Regional Development, Norway concluded: “The focus area on access to land and housing for all and security of tenure is what makes UN-Habitat unique and in our opinion should be the main focus of the organization”.

Participants at the Commonwealth Consultative Group on Human Settlements ministerial meeting discussed the progress report and strategic plan for 2007–2010 of the Commonwealth Action on Human Settlements (ComHabitat), and considered the importance of good indicators in tracking progress towards the Millennium Development Goals and the Commonwealth goal on human settlements, and also in meeting other key Commonwealth objectives. They endorsed the list of cities identified for the pilot phase of the study and committed to supporting a full *State of Commonwealth Cities* report. A number of additional countries expressed a keen interest in participating in the pilot study and it was agreed that more cities could proceed on a voluntary basis. UN-Habitat offered to collaborate on producing the *State of Commonwealth Cities* report. The importance of modernizing planning legislation was noted, along with the need to integrate work on climate change into the analysis. The Executive Director of UN-Habitat, Ms. Tibaijuka, expressed her strong support for a partnership with the Commonwealth Consultative Group on Human Settlements on these matters.

The first meeting of civil society organizations at the twenty-second Governing Council took the form of a consultation between UN-Habitat and the civil society representatives. First on the agenda was a presentation by the Civil Society Organizations Unit Chief, Mr. Guenter Karl, of the UN-Habitat medium-term strategic and institutional plan (MTSIP). Participants were afforded the opportunity to identify with MTSIP and to understand its relevance in the development of strategies for partnership within UN-Habitat. The second part of the consultation involved a presentation of the first draft of the UN-Habitat civil society organizations strategy. This enabled participants to continue the discussions held at the fourth session of the World Urban Forum in Nanjing, China, where they developed the strategy jointly with UN-Habitat. The organizations present at the meeting gave detailed suggestions on how best UN-Habitat could engage with their civil society partners. This discussion will lead to the second draft of the strategy before it goes through its final approval process and becomes a fully fledged strategy that all UN-Habitat staff will apply to their partnerships with civil society.

A consultative meeting was held on the Lake Victoria Region Local Economic Development Initiative, which UN-Habitat is spearheading with the help of several other United Nations agencies, donors and the Governments of the region. One of the projects under the Initiative is a pilot project on increased farm incomes from banana-based beverages in the Lake Victoria region. The tension between banana as a fruit (immediate product) and processed food (final product) was raised and discussed. It was observed that for banana juice to be competitive in the market, its production scale needs to be expanded and its product quality ensured. It was further observed that the future of banana juice production requires better technology and greater emphasis on research and development.

## Information for delegates

### **Venue**

The meetings are held at the United Nations Office at Nairobi, United Nations Avenue, Gigiri, Nairobi. The main telephone number is +254 (0) 20 762 1234.

### **Receptions**

Delegations who wish to hold receptions may obtain assistance in scheduling them from the secretariat. They should contact Mr. N. Reece-Evans, room M-229, ext. 3134.

### **Registration**

Delegates are requested to register, on arrival, at the registration desk in the Visitors Pavilion at the entrance of the United Nations complex. Registration will be open from Thursday, 26 March 2009, from 2 to 6 p.m. and other days from 8 a.m. to 6 p.m. until noon on Friday, 3 April 2009.

### **Badges**

Badges will be issued to delegates upon registration. For security reasons, delegates are requested to wear their badges at all times while in the complex.

### **List of participants**

A provisional list of participants will be available from Wednesday, 1 April 2009, at the documents distribution area. Delegates are requested to check the information on the list pertaining to them carefully and notify the information desk of any required corrections.

### **Written text of interventions**

Delegates are requested to provide written texts of their interventions to the secretariat for the record of the meeting and for the use of the interpreters and report-writers.

### **Proposals**

Members of the Governing Council wishing to introduce proposals may do so by submitting them, in paper and, when possible, in electronic form, to the Secretary of the Governing Council, Mr. R. Wichmann, room M-2 Open Space, ext. 3066, e-mail: [Rolf.Wichmann@unhabitat.org](mailto:Rolf.Wichmann@unhabitat.org). Proposals should be submitted by noon on Monday, 30 March 2009.

### **Credentials**

Pursuant to rules 15 and 16 of the Governing Council's rules of procedure, delegates must present their credentials to the registration desk by the end of the first meeting of the session. Credentials will be examined by the Bureau of the Governing Council and approved by it if found to be in order. Questions may be addressed to the Secretary of the Governing Council, Mr. R. Wichmann, room M-2 Open Space, ext. 3066, e-mail: [Rolf.Wichmann@unhabitat.org](mailto:Rolf.Wichmann@unhabitat.org).

### **NGO registration and facilities**

Non-governmental organizations (NGOs) should register at the NGO desk at the Visitors Pavilion. Registration will start on Thursday, 26 March 2009 from 2 to 6 p.m. and will continue until noon on Thursday, 2 April 2009. All NGO queries should be directed to the civil society desk or to the NGO Liaison Officer, Mr. A. Krishnan, room N-1 Open Space, ext. 3870, e-mail: [Anantha.Krishnan@unhabitat.org](mailto:Anantha.Krishnan@unhabitat.org). Only accredited NGOs may attend the session.

### **Media registration and facilities**

Correspondents who already have a valid United Nations grounds pass for Nairobi or New York will not need additional accreditation for the meeting. All others will require United Nations accreditation. For this, media representatives will be required to present a letter of assignment, one form of valid identification (e.g., press card, work identification document, driver's licence or passport) and proof of media affiliation. These items should be presented when registering for the session at the Visitors Pavilion.

For online accreditation, please visit [www.unicnairobi.org](http://www.unicnairobi.org) and click on media accreditation. A media registration desk will be available at the Visitors Pavilion at the entrance of the United Nations complex.

**Press conferences**

The Media Centre in the upper library will be open during meeting hours. For more information on press materials and on how to organize press conferences and interviews with delegates to the Governing Council, please contact by e-mail [Habitat.press@unhabitat.org](mailto:Habitat.press@unhabitat.org) or Mr. S. Shankardass, room N-125, ext. 3153, mobile number +254 733 760 332, e-mail: [Sharad.Shankardass@unhabitat.org](mailto:Sharad.Shankardass@unhabitat.org), or Ms. Z. Hassan, room N-131B, ext. 3151, mobile number +254 724 857 186, e-mail: [Zahra.Hassan@unhabitat.org](mailto:Zahra.Hassan@unhabitat.org).

**Video viewings**

Delegates who wish to show videos or obtain copies of UN-Habitat videos should contact Mr. G. Katani, lower library, ext. 2261, e-mail: [Gift.Katani@unhabitat.org](mailto:Gift.Katani@unhabitat.org).

**Regional group meetings**

The following meeting rooms have been allocated for regional group meetings from Monday to Friday between 8 a.m. and 9.30 a.m.

African group	Conference room 9 (rooftop)
Asian and Pacific group	Conference room 8
Central and Eastern European group	Conference room 5
Group of Latin American and Caribbean countries	Conference room 14 (rooftop)
Western European and others group	Conference room 10 (rooftop)
Group of 77 and China	Conference room 9 (rooftop)

**Other group meeting rooms**

European Union	UNESCO meeting room (Room C 226)
Japan, United States of America, Canada, Australia and New Zealand (JUSCANZ)	Conference room 13 (rooftop) Monday to Friday 8–9.30 a.m.
Civil society organizations	Conference room 11 (rooftop)

**Other allocated rooms and offices**

President of the Governing Council	CE 112 (behind conference room 2)
Secretary to the President of the Governing Council	CE 111 (behind conference room 2)
Rapporteur	CE 110 (behind conference room 2)
Press and media centre	Upper library
Press conference room	Lower library
Prayer/meditation room	CW 107 (behind delegates lounge)
UNON Conference Services	R and S block, ground floor

**Reservation of meeting rooms**

Meeting rooms are available for regional groups every day before 9.30 a.m. Because meeting rooms are required for drafting groups and parallel events, availability during lunch hours and after the regular meeting hours must be confirmed on a daily basis with Mr. F. Vasquez, room R-109, ext. 3134, or Ms. C. Langendorf, room R-103, ext. 3324.

**Interpretation**

Simultaneous interpretation is available for the official plenary meetings of the Governing Council and the meetings of the Committee of the Whole in the following languages: Arabic, Chinese, English, French, Russian and Spanish. Interpretation is not available for regional or group meetings.

**Seating arrangements**

Charts indicating the seating arrangements for Plenary meetings and for meetings of the Committee of the Whole are attached for information.

**Meeting times**

The normal meeting times will be from 9.30 a.m. to 12.30 p.m. and from 3 to 6 p.m. with the exception of the opening day, Monday, 30 March 2009, when the meeting times will be from 10 a.m. to 1 p.m. and from 3 to 6 p.m., the Dialogue session on Wednesday, 1 April 2009, will be from 9.30 a.m. to 12.30 p.m. and from 2.30 to 5.30 p.m. and on Friday, 3 April 2009, will be from 10 a.m. to 12.30 p.m. and 3 to 6 p.m. The daily programme will be posted on the electronic notice boards at the United Nations Office at Nairobi and will appear in the daily Journal.

**Documentation**

Official Governing Council documents will be available at the documents distribution centre from 10 a.m. on Saturday, 28 March 2009. Thereafter, the centre will remain open every day of the session from 8 a.m. to 6.30 p.m. Special tables have been placed in the corridors near conference rooms 1 and 2 for non-official documentation and information material.

**Previous Governing Council documents**

Delegates who require documents of previous Governing Council sessions or other United Nations documentation may request them at the library or call the reference desk staff members Ms. S. Muthoka, in the lower library, at ext. 1017, Mr. D. Mukangura, room N-135B, at ext. 1214 and Mr. J. Gichuki, room N-135A, at ext. 3043.

**Documents distribution for delegates**

Participants must inform the secretariat of the number of documents required for use by their delegations by completing a form for that purpose which will be available at the documents distribution centre.

**Distribution of statements and other documents by delegations**

It is essential that the text of any prepared speech be made available to the secretariat before delivery. Seventeen copies of the text should be handed to the Conference Officer in the meeting room for the use of the interpreters, translators and report writers. Delegations wishing to have the texts of their representative's statements generally distributed are requested to supply 150 copies to the Conference Officer.

Delegations wishing to distribute other documents (monographs, national reports, etc.) should bring them to the attention of the Secretariat and should provide at least 200 copies. Please contact Ms. S. Ragoss, room M-211A, ext. 3017.

**Journal**

A daily Journal will be published during the twenty-second session of the Governing Council. Any delegation wishing to place an announcement in the Journal should contact Mr. R. Rollnick, room N-123, ext. 3988, e-mail. Roman.Rollnick@unhabitat.org or Ms. C. Gaceru, room N-130A, ext. 4532, e-mail. caroline.gacheru@unhabitat.org.

**Exhibition**

Exhibits are on display in the upper and lower lobbies. Those wishing to mount exhibits should contact Mr. V. Mgendi, room N-128, ext. 3397. Requests will be considered on a first come, first served basis. For customs and clearing services please contact the UNON preferred agent, Global Freight, at ext. 4756. The parking lot in front of the United Nations commissary will be made available for delivery of exhibition material on 26 and 27 March 2009 only and for removals on 4 April 2009. Exhibitors must use the service entrance for deliveries and removals and must provide in advance the names of the people who will deliver the items and the number plates of vehicles that come into the compound.

### **List of speakers**

Participants wishing to speak in the general debate during plenary meetings of the Governing Council are requested to contact the secretariat through Ms. R. Kottonya, room M-206, ext. 4690. Each delegation will be limited to one intervention of a maximum of five minutes. This limit will be adhered to strictly. In establishing the list of speakers for the high-level segment, precedence will be given to ministers and deputy ministers. They will be followed by other heads of Government delegations, local authorities and Habitat Agenda partners.

Delegates wishing to place their names on the list of speakers for the debate on specific items during the meetings of the Committee of the Whole should contact the Secretary of the Committee, Mr. M. Halfani, room P-313, ext. 4723.

### **Bilateral meetings with the Executive Director**

Delegations seeking bilateral meetings with the Executive Director should contact the Assistant to the Executive Director, Ms. R. Kalaule, in room M-305, ext. 5002, or Ms. T. Mwaisaka in room M-305, ext. 5003.

### **Transport**

Delegates will be met at the airport by UN-Habitat staff, who will assist them in processing their entry into Kenya. The United Nations has contracted Glory Tours and Travel to help provide transport, and delegates will be required to pay their fares. Their rates per vehicle are given below.

	Rates in KSh	Rates in US\$
From airport to hotel by car		
Hotel in the central business district	1,500	20
Hotel in Runda/Muthaiga area	2,000	25
Taxi from Gigiri to hotels in central business district	1,500	11
Taxi from Gigiri to hotels in Runda/Muthaiga area	500	7
Full-day hire of chauffeur-driven Mercedes-Benz	20,000	190

within Nairobi city limits

### **Parking**

Access to the Gigiri compound for the period of the twenty-second session of the UN-Habitat Governing Council will remain open to all official embassy vehicles and drivers. For those vehicles used by embassies without diplomatic number plates, please forward details of the vehicle and driver, in advance, to UNON Security (Fax. +254 20 762 3939) to the attention of Mr. J. Mkunde in room G-223, ext. 4534, e-mail: joram.mkunde@unon.org.

Parking of embassy vehicles is restricted to the delegates' parking area. Because of the limited parking facilities within the complex, it is preferred that embassy vehicles without diplomatic number plates limit their business within the complex to dropping off and collecting passengers. Such vehicles should depart the complex immediately upon completion of such tasks.

## **Services for delegates**

### **Internet café**

Free internet access is available at the internet café located at the upper concourse in front of the travel agency. Free wireless internet access will be available in the lower and upper concourse areas, in and around the conference areas, lounges and meeting rooms.

### **Television monitors**

The proceedings of public meetings in conference rooms 1 and 2 and press conferences may be viewed on the television monitors situated in the upper and lower concourse areas.

### **Business centre**

The business centre, located on the lower concourse opposite the lower library, will provide services to delegates for a fee. Services available include word processing, low volume photocopying, telephone and fax. Video-conferencing facility. Video-conferencing facilities are available at the conference centre. For bookings please contact Mr. F. Gichomo, ext. 3081.

### **UN-Habitat shop**

The UN-Habitat shop, located on the upper concourse near the main lobby, will be open from 9 a.m. to 5 p.m. on weekdays. It will stock UN-Habitat publications and souvenirs, including gift items made in Kenya.

### **Commissary**

Access to the United Nations commissary will be available to all registered heads and deputy heads of Government delegations and of United Nations and intergovernmental organizations. Commissary passes will be provided at the registration desk. The commissary is situated on the lower concourse and will be open from 9 a.m. to 5 p.m. on weekdays and from 9 a.m. to 4 p.m. on Saturdays. For large quantities of supplies, particularly of alcoholic drinks, a letter to Mr. S. Stannah, room G-213, ext. 4569, Head of Commercial Operations, United Nations Office at Nairobi, is required.

### **Hotel reservations, airport transfers and transport for delegates**

Participants should make their own hotel reservations. A list of recommended hotels in Nairobi, their rates and indication of some complementary services (including transfers to and from the airport) is available on the UN-Habitat website, [www.unhabitat.org/gc22](http://www.unhabitat.org/gc22).

### **Travel agencies**

The United Nations travel agents are located on the upper concourse (Express Travel) and on the lower concourse next to the Kenya Commercial Bank (BCD Travel Agency). They will be open from 9 a.m. to 5 p.m. for all local and international travel including excursions and safaris. The United Nations Travel Unit Supervisor, Mr. P. Ikiara, Central Area, ext. 3841, e-mail: [patrick.ikiara@unon.org](mailto:patrick.ikiara@unon.org), will also be available to provide assistance and handle queries.

### **First aid**

Emergency first aid is available and a doctor is on hand if needed. A nurse will be on duty during meeting hours and may be contacted in room F-109, ext.2267/8. An ambulance is available 24 hours a day.

### **Postal services**

The post office, which has telegram, telex, fax and international telephone facilities, will be open from 8.30 a.m. to 5 p.m. every day except Saturday and Sunday. During office hours, public phones are available inside the post office for which cash payments may be made at the counter. Payphones, for use with phone cards that may be purchased from the post office, are available on a 24-hour basis outside the post office.

### **Courier services**

The DHL office is open from 8 a.m. to 5 p.m. during weekdays. DHL is located on the lower concourse, inside the post office adjacent to the Kenya Commercial Bank. They may be contacted on ext. 2579 or 2580.

### **Telephone calls**

Delegates should refrain from using the telephones at the registration desk, which are for internal use only. Calls to Nairobi city can be made from the telephone facility near the post office and from the business centre.

### **Banking services**

The Kenya Commercial Bank on the lower concourse will be open on weekdays from 9 a.m. to 4 p.m.

### **Catering services**

There are three caterers on the United Nations complex who provide meals, snacks, tea and coffee. The caterers can also organize food and drinks for private functions, dinners and receptions.

### **Café Royale**

Contact person: Amina

Location: Central area, main restaurant

Time: 7 a.m.–9 p.m. every day. (Coffee lounge, 24 hours)

Offers: Buffet breakfast. At Jiko La Mama, local dishes, chicken, beef, fish, BBQ and french fries. At La Cucina, Mediterranean pizzas, pastas, French, German, British classic cuisines. At Flash in the Pan, Indian, vegetarian, Chinese, Mongolian, Far Eastern cuisines, soups, assorted snacks, assorted salad bar, assorted fresh juices, assorted fresh fruits, assorted yogurts, assorted beverages, teas, coffee lattes and cappuccinos.

Ext.: 2463, cell phone number: +254 (0)735 564 547

E-mail: [cafe.royale@unon.org](mailto:cafe.royale@unon.org)

**Caz Creole**

Contact person: Monique

Location: Old Cafeteria

Time: 7 a.m.– 6. p.m. every day

Offers: Continental buffet on Mondays, Wednesdays and Fridays. BBQ, including full salad bar on Tuesdays and Thursdays. Fresh sandwiches made to order (French bread or toasted). Assorted pastries and cakes, soups, full salad bar. Fresh fruit salads and yogurts. Beverages, tea and coffee.

Ext.: 2647, cell phone number: +254 (0) 737 152 100

**Savanna – the coffee lounge**

Contact person: Manoj

Location: United Nations Recreation Centre

Time: 7 a.m.–8 p.m. every day

Offers: Breakfast, snacks, quick bites, vegetarian and non-vegetarian salads, sandwiches, burgers, soups, variety of main courses and desserts. Coffees, fresh juices, smoothies and milkshakes.

Tel.: +254 20 7621503/250 9764, Cell phone number: +254 (0) 736 660 909

**Hotlines: secretariat of the Governing Council**

Tel. +254 20 762 3066/+254 724 417 051 Rolf Wichmann (Fax. +254 20 762 4175)

Tel. +254 20 762 3067/+254 713601 237 Mariam Yunusa (Fax. +254 20 762 4175)

Tel. +254 20 762 3017/+254 722 485 614 Silvia Ragoss (Fax. +254 20 762 4175)

Tel. +254 20 762 3127/+254 722 789 078 Sukhjinder Bassan (Fax. +254 20 762 4175)

Tel. +254 20 762 4690/+254 720 904 680 Rosebella Kottonya (Fax. +254 20 762 4175)

Tel. +254 20 762 3179/+254 722 515 160 Mary Oyiolo (Fax. +254 20 762 4175)

Tel. +254 20 762 3903/+254 725 339 535 Grancia Ndiwaita (Fax. +254 20 762 4175)

Tel: +254 20 762 3132/+254 722 336 586 Emmanuel Bugoye (Fax. +254 20 762 4175)

**Appointments with the Executive Director**

Tel. +254 20 762 5002/+254 723 343 446 Rhoda Kalaule (Fax. +254 20 762 3919)

Tel. +254 20 762 5003/+254 733 993 747 Theresa Mwaisaka (Fax. +254 20 762 3919)

**Airport facilitation**

Tel: +254 20 762 4600/+254 720 999 783 Joseph Igbinedion (Fax. +254 20 762 4175)

**Security**

Tel. +254 20 762 6666 UNON Security (Fax. +254 20 762 3939 for vehicle/driver details)

**Registration of delegates**

Ms. Maria Fernandes (Tel. +254 20 762 3382; Fax. +254 20 762 3930)

Ms. Esther Naibei (Tel. +254 20 762 3900; Fax. +254 20 762 4881)